

LUTHERAN WESTLAND

“WINTER WONDERLAND” ARTS AND CRAFT SHOW

Friday & Saturday, December 6th & 7th, 2024 • 9:00 am –**3:00 pm (New End Time)

CRAFT SHOW GUIDELINES

As this is a juried show, we ask that only the highest quality hand-crafted items be submitted. No commercial or manufactured items will be allowed, and we reserve the right to ask you to remove any items that we determine are NOT handmade. In order to maintain a balanced show, the number of exhibitors participating in each category will be limited so that we can provide maximum appeal to the customers.

Application Requirements:

Single space (8x10) or (5x16 – hallway only) - \$140.00
Space and a half (8x15) - \$210.00
Double space (8x20) - \$280.00
There will be NO REFUNDS once you are accepted.

- New and returning crafters: Please send **three photos of your craft** and **one of your set up** as it will appear in our show. Please include your name on the back of the photos (E-mailed photos will not be accepted).
- Enclose a self-addressed stamped envelope for the return of your acceptance letter. **Photos will not be returned as they have in the past.**
- Your application will not be processed until all the above items have been received.

Booth/Display Requirements:

- There is a limited amount of electricity available (please note on application if this is a necessity),
- Tables will **NOT** be provided. If your display includes tables, **we require that they be skirted to the floor** on all visible sides. (No disposable plastic table coverings, please.)
- Storage containers must be kept out of sight or in a designated storage area.
- Please do not display any "clearance" or "sale" signs.
- **We reserve the right to ask you to remove any items not listed on your application or visible in your photos or that may be construed as obscene or offensive including items containing profanity, overtly political or controversial items, etc.**

Set-up Times/Guidelines:

- Set-up will be available Thursday night, December 5th, from 4:00 p.m. until 7:00 p.m. and again on Friday morning starting at 7:00 a.m.
- **We ask that all displays be set up no later than 8:30 a.m. on Friday.**
- Students will be available to help you with set up beginning at 4:00 p.m. Thursday evening and 7:00 a.m. Friday morning. They will also be available to help with takedown. Handcarts will NOT be provided.
- For the integrity of the show, **NO early breakdown of space is permitted.** Failure to comply with these guidelines could jeopardize acceptance into future shows.

Miscellaneous Items:

- There will be a \$3.00 admission charge to the public with all proceeds going to the LW Boosters.
- Lunch is available both days, with students available to take your order and deliver your meal.
- There will also be a crafter's lounge with complimentary coffee, tea, donuts, and bagels.

We look forward to your participation!

Denise Catallo
lhwcraftshow@lhsa.com

Allison Unger
lhwcraftshow@lhsa.com

Amy Campbell
lhwcraftshow@lhsa.com

Questions? Call Lutheran Westland at (734) 422-2090
JURY DEADLINE: June 15, 2024

LUTHERAN WESTLAND

“WINTER WONDERLAND”

ARTS AND CRAFT SHOW APPLICATION

Friday & Saturday, December 6th & 7th, 2024

**PLEASE FILL OUT THE APPLICATION IN ITS ENTIRETY.
THE JURY COMMITTEE WILL NOT CONSIDER APPLICATIONS THAT ARE NOT COMPLETELY
FILLED OUT OR THAT DO NOT INCLUDE PHOTOS.**

Returning Crafter

New Crafter

How did you hear about our show? _____

NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

TELEPHONE: _____ E-MAIL ADDRESS: _____

Single space (5x16 hallway only)	_____	\$140.00
Single space (8x10)	_____	\$140.00
Space and one half (8x15)	_____	\$210.00
Double space (8x20)	_____	\$280.00

LOCATION REQUEST

(We will do our best to accommodate but cannot guarantee your specific location.)

Total amount enclosed \$ _____

Electricity needed? Yes _____ No _____

<p><u>APPLICATION CHECKLIST:</u></p> <p>_____ Completed application</p> <p>_____ Booth fee</p> <p>_____ 3 photos of craft (with name on back of photos)</p> <p>_____ 1 photo of display (with name on back of photo)</p> <p>_____ Self-addressed stamped envelope</p>	<p style="text-align: center;"><u>Make checks payable to LW and return application, booth fee, and self-addressed stamped envelope to:</u></p> <p style="text-align: center;">Denise Catallo 33300 Cowan Rd. Westland, MI 48185</p>
--	---

I have read all craft show guidelines included with this application and agree to participate under its terms. I understand that Lutheran High Westland assumes no responsibility for any loss/damage that I may suffer as a result of customers or other participants of the Lutheran Westland Arts & Craft Show, or as a result of fire or other calamity, or an act of God.

Reproduction and sale of licensed and trademarked characters or logos without the permission and legal agreement of the owner of the copyright or trademark is not allowed. All crafters must be properly licensed to sell this type of work.

SIGNATURE: _____ DATE: _____

Please complete the reverse side of the application ➔

PLEASE NOTE: PHOTOS ARE REQUIRED EVEN IF YOU ARE A RETURNING CRAFTER.

CRAFT: At least three photos of your craft are required. All items must be handcrafted by the applicant. List everything you intend to include in the show. Items not included in photos may not be sold at the show.

CRAFT PROCESS: Give a detailed description of your craft process.

DISPLAY: At least one photo of your set-up is required. Give a detailed description of your set-up. Draw a diagram below, if necessary.

PERCENTAGE OF CRAFT ITEMS: If you sell more than one type of item (i.e. jewelry, shirts, hair accessories, etc.), please break down the percentage of each item displayed.

Item: _____ Percentage: _____

Item: _____ Percentage: _____

Item: _____ Percentage: _____

Item: _____ Percentage: _____

DON'T FORGET TO INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR YOUR ACCEPTANCE NOTIFICATION.

JURY DEADLINE: June 15, 2024